

# 雇主聘僱外國人申請書(外國人代雇主申請, 中英文版)

## APPLICATION FORM FOR EMPLOYMENT OF FOREIGNERS

(For foreigner to apply on behalf of the employer)

工作類別: C1 廢棄物及資源物回收處理工作 Category: Waste and recyclable material management work  <input type="checkbox"/> 自然人 (a natural person) <input type="checkbox"/> 法人 (a legal person)	申請項目: 接續聘僱許可 Applying Item: consecutive employment permit <input type="checkbox"/> 62 公立就業服務機構 public employment service institution <input type="checkbox"/> 63 雙方合意 two-party consent <input type="checkbox"/> 63 三方合意 three-party consent
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外國人填寫欄位 Foreigner information					
國籍 Nationality	菲律賓 The Philippines	護照號碼(填表說明注意事項二) Passport Number (see notice 2)		接續日期 Date of consecutive employment	
外國人行動電話(必填, 填表說明注意事項三) mobile number (required, see notice 3)				外國人電子郵件(請擇一勾選, 填表說明注意事項三) e-mail (Tick one of the boxes, see notice 3)	<input type="checkbox"/> 有 Yes:  <input type="checkbox"/> 無 No
本申請案回復方式: <input type="checkbox"/> 親取 <input type="checkbox"/> 郵寄外國人工作地址 (請擇一勾選) I would like <input type="checkbox"/> to pick up the official document or <input type="checkbox"/> to have the official document deliver to foreigner's work address. (Tick one of the boxes above) 本人聲明本申請案所填寫資料及檢附文件等均屬實, 如有虛偽, 願負法律上之一切責任。 I hereby declare the information and documents provided to be true, and confirm with full legal responsibility for any perjuries found. 外國人簽名: Foreigner's signature:					

雇主協助外國人填寫欄位 Application information									
統一編號 Tax ID number									
發證單位 Issuing Authority	應回收廢棄物回收業登記證號、應回收廢棄物處理業登記證號或公民營廢棄物處理許可證號 Registration Number of Regulated Recyclable Waste Collection Enterprise, Regulated Recyclable Waste Treatment Enterprise, or Public/Private Waste Treatment Permit Number								
基本資料 Basic information	自然人 Natural person	姓名 Name		身分證字號 ID number					
		戶籍地址 Residence address							
	法人 Legal person	公司名稱 Name		營利事業統一編號 Tax ID number					
		公司負責人 Responsible person		身分證字號 ID number					
場址/經營地址(依中央目的事業主管機關資格認定函場址/經營地址填寫) Site/Business address (The address recognized by the Central government's competent authority)									

就業安定費帳單寄送地址(申請人為自然人者，請確實填寫) mailing address for employment security fees bill (Required if the applicant is a natural person).		□□□ 縣 鄉鎮 村 路 段 巷 弄 號 樓 (郵遞區號) 市 市區 里 街 □□□ (post code) city/county district/township village section road/street alley lane No. floor													
		繳費日期 date		年 月 日 y/ m/ /d		郵局局號(6碼) Branch code(6 digits)									
審查費收據(有附則免填，填表說明注意事項五) Receipt of application fee (see notice 5)		劃撥收據號碼(8碼)或交易序號(9碼) Receipt No. (8 digits) or transaction No.(9 digits)													
接續聘僱通報證明書序號(有附則免填，填表說明注意事項四) Number of the certificate on notifying consecutive employment of the foreigner (see notice 4)															
外國人向入出國管理機關申請居留(填表說明注意事項十) The foreign national shall apply for residency with the immigration authority. (see notice 10)				<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No											
原雇主名稱 Name of the original employer				原雇主統一編號 Tax ID number of the original employer											
持許可函 With the permit		入國引進許可或遞補招募許可文號 (有附則免填，表說明注意事項七) Introduction permit or substitution permit number (see notice 7)													
		前任外國人資料(填表說明注意事項六) Previous foreigner's information (see notice 6)		國籍 Nationality											
				護照號碼 Passport number											
勞保證號 Labor insurance number															
非持許可函 Without a permit		中央目的事業主管機關資格認定函文號(有附則免填) Number of recognition letter issued by the Central government's competent authority (not required if the letter is attached.)													
求才證明書編號(有附則免填，申請三方或雙方合意承接者須填寫，填表說明注意事項八) Recruitment certificate number: (Required for two-party or three-party consent to consecutive employment, see notice 8)															
聘僱辦法證明書序號(有附則免填，申請三方或雙方合意承接者須填寫，填表說明注意事項九) Serial number of the certificate for employment: (Required for two-party or three-party consent to															

同意外國人代雇主申請聘僱許可切結書

Authorization letter

雇主 (統一編號: ) 同意由本案外國人 (護照號碼: ) 代為申請聘僱許可, 並聲明本申請案所填寫資料及檢附文件等均屬實, 如有虛偽, 願負法律上之一切責任。

The employer (Tax ID number: ) authorizes the foreigner in this application (Passport number: ) to apply for the employment permit. Hereby to declare the information and documents provided to be true, and confirm with full legal responsibility for any perjuries found.

雇主: 負責人: (簽章)  
Employer Responsible person (Signature)

雇主行動電話: (不得填列私立就業服務機構之聯絡資訊)

Employer's mobile number:

(Cannot be the contact information of the private employment services institution.)

電子郵件: (不得填列私立就業服務機構之聯絡資訊)

e-mail:

(Cannot be the contact information of the private employment services institution.)

雇主市內電話: (不得填列私立就業服務機構之聯絡資訊)

Employer's landline phone number:

(Cannot be the contact information of the private employment services institution.)

※以上3項聯絡資訊, 請確實填寫, 雇主應依規定就行動電話或電子郵件或市內電話擇一填寫, 提供雇主本人或可聯繫至雇主之親友電話, 如未確實填寫雇主聯絡資訊, 將不予核發許可。另聯絡資訊將作為本機關即時聯繫說明申請案件審查情形及後續聘僱管理注意事項之用, 以利縮短案件審查時間, 與保障雇主聘僱外國人之權益!

Please fill in the three contact methods above. According to the regulations, the employer needs to provide either a mobile an email or a landline phone number at which the employer (or a contact person) can be reached. If the contact information of the employer is not provided, the Ministry of Labor will not issue the permit. The contact information will be used for the authority when needed (to inform the status of the application or attentive matters). To shorten the processing time and guarantee the rights and benefits of the employers in hiring foreigners, please fill in the form properly.

中 華 民 國 年 月 日  
Year month day

(以下虛線範圍為機關收文專用區)

(Document Reception Use Only)

收文章:	收文號:
Receipt Stamp	Case Number

填表說明注意事項:

Notice

一、請依中央目的事業主管機關核發資格認定函之受文者名稱填寫。

1. Please enter as the addressee on the recognition letter issued by the Central government's competent authority.

二、新任外國人請填護照號碼, 倘非首次來臺受聘且有護照號碼異動之情事, 應立即向內政部移民署辦理居留資料異動事宜。

2. The novice (newbie) foreigners' passport numbers are required. If the foreigners are not employed in Taiwan for the first time and have renewed the passport number, they have to immediately apply to the Immigration Agency of the Ministry of the Interior for the update of their information.

三、外國人行動電話必填, 且不得與雇主或委任私立就業服務機構電話相同, 未填寫者, 將退請補正確認; 電子郵件須勾選「有」或「無」, 未勾選者, 將退請補正確認, 若勾選「有」, 請確實填寫且不得與雇主或委任私立就業服務機構電子郵件相同。

3. The foreigner's mobile number is required and cannot be the same as the phone number of the employer or the appointed private employment services institution. If the phone number is not provided, the application will be returned for revision; the email section must be checked "Yes" or "No", or else the application will be returned for revision. If you tick "Yes", please enter the email address and it must not be the same as the email of the employer or the appointed private employment services institution.

四、接續聘僱通報證明書序號: 範例 右上角 00000123456789 填寫為 00000123456789

4. Number of the certificate on notifying consecutive employment of the foreigner: ex. on the top right corner 00000123456789, please enter 00000123456789. You can leave this field blank if the certificate is attached in the application.

五、審查費(公立就業服務機構：100 元，雙方或三方合意：200 元)收據：分為電腦收據(白色)及臨櫃繳款收據(綠色或藍色)2 種，填寫如下：

5. There are two types of receipt of the application fee (100 NTD for public employment service institution; 200 NTD for two-party and three-party consent).

(1)電腦收據(各郵局開具之白色收據)：

If you pay at the post office (a WHITE slip)

範例 00002660 110/06/11 16:46:33

Ex. 003110 1A6 297174

劃撥收據號碼(8  
碼)

receipt No. (8 digits)

繳費日期

date

00002660 110/06/11

003110

郵局局號 branch code

填寫繳費日期：110 年 6 月 11 日，郵局局號：003110，劃撥收據號碼(8 碼)：00002660

Fill in the form as follow: payment date: 110 y 06 m 11 d; branch code: 030110; receipt No. (8 digits): 00002660

(2)臨櫃繳款收據(郵局派本機關駐點開具之綠色或藍色收據)：

If you pay at our office (a BLUE or GREEN slip)

範例 右上角 B-5103097，經辦局章戳

Ex. upper right corner B-5103097;

with the stamp of the post office

局  
號 000100-  
6

填寫 交易序號(9 碼)：B-5103097，繳費日期：110 年 6 月 11 日，郵局局號：000100

Fill in the form as follow

transaction No. (9 digits): B-5103097 ; payment date: 110 y 06 m 11 d ;branch code: 000100

六、提前申請入國引進及遞補者須填寫前任外國人資料。

6. Previous foreigner's information is required in applying for early introduction and substitution.

七、許可函文號：範例 勞○○字第 1100641633 號，填寫為 1100641633。

7. Employment permit number: ex. 勞○○字第 1100641633 號, please enter 1100641633. You can leave this field blank if the employment permit is attached in the application. Leave this field blank if you have attached the permit in the application.

八、求才證明書編號：範例 編號：A320702010120043 填寫為 A320702010120043。

8. Recruitment certificate number: ex. 編號：A320702010120043, please enter A320702010120043. Leave this field blank if you have attached the certificate in the application.

九、外國人工作地直轄市、縣(市)政府開具之雇主聘僱外國人許可及管理辦法第 22 條第 1 項第 5 款證明書(簡稱聘僱辦法證明書)序號：範例 右上角 123456789 填寫 123456789。

9. Serial number of the certificate for employment: Documentary proof as stated in the Article 22.1.5 of Regulations on the Permission and Administration of the Employment of Foreign Workers. Ex. on the top right corner 123456789, please enter 123456789. You can leave this field blank if the certificate is attached.

十、雇主於申請聘僱許可前應為外國人向入出國管理機關申請居留，經本部查明未申請居留，應於通知補正期限內完成居留申請。

10. Before applying for the employment permit, the employer shall apply for residency for the foreign national with the immigration authority. If the Ministry verifies that the residency application has not been filed, the employer shall complete the residency application within the prescribed correction period.

十一、☐請依實際情況勾選，如須檢附文件，務必檢附。

11. Please tick the boxes (☐) accordingly, and do submit the required documents.

十二、申請文件除政府機關、醫療機構、學校或航空公司核發或開具之證明文件外，應加蓋公司及負責人印章。

12. Documents should include the stamp of the company and the stamp of the responsible person. (Documents issued by the government, school, health facility and airline are exempt.)